



**Government of the District of Columbia
Office of Tax and Revenue**

Real Property Tax Administration Change of Address Form

In order to update our records, please complete this form and mail it to **Office of Tax and Revenue, 941 North Capitol Street, N.E., Washington, D.C. 20002, attn: Map & Titles Section**, or fax it to: **(202) 442-6796**. If your request is for ten properties or more you will need to obtain a Key Account; please contact **Patricia Wagner** at **(202) 442-6761**.

Thank you in advance for your assistance. If you have additional questions, please do not hesitate to contact the **Customer Service Telephone Information Center** at **(202) 727-4TAX (4829)**, during the hours of **8:15 a.m. to 4:30 p.m., Monday through Friday**.

Instructions: Complete the following information in its entirety.

Square:	Suffix:	Lot:
Property Address:		
Prior Mailing Address:		

✓ Check One:

___ I no longer own this property as of ___/___/___

Property sold to: _____ **Date:** ___/___/___

___ Owner deceased as of ___/___/___

___ I own the property, but have changed my mailing address.

New Mailing Address:

(Name/Company) _____

Street: _____ Apt/Suite: _____

City: _____ State: _____ Zip Code: _____

Telephone: (_____) _____ - _____

Signature (or PIN): _____ **Date:** ___/___/200__